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KA2 - Cooperation for innovation and the exchange of good practices

**Capacity Building in Higher Education**

Joint project

# **Master in Smart Transport and Logistics for Cities (SmaLog)**

## **Work Package 5 (DEV)**

# **Methodical, organizational and technical support of SmaLog students' training**



# Plan of Activities

*Start 01-04-2018 End 30-09-2021*

- 5.1 Study Visit UA&GE part of WG2 to EU Universities - *completed*
- 5.2 Master students' Research Centre for SmaLog students and teachers
- 5.3 Project web-site, Facebook Page/Group - *completed*
- 5.4 Project related Teaching Materials
- 5.5 Integrated Transnational Students' Mobility - *completed*
- 5.6 Current EU methods of students training
- 5.7 Agreements between EU and PC Universities - *cancelled*
- 5.8 3rd Conference of the Project Participants - *completed*



## 5.2 Master students' Research Centre for SmaLog students and teachers

*Planned date: 14.05.2018 – 29.09.2018*

*Actual date: 13.12.2019 – till...*

- ✓ Appropriate equipment for Master Course practical study have to be purchased and installed at PC universities:

Equipment has to be bought during the 1-st half of the Project time – Out of date!

Explanation letter to Project officer.

- List of equipment is determined and approved at each PC University;
- List of updated equipment is approved also by the EACEA;
- Plan of procurement is coordinated and signed at UA Ministry of Education;
- Costs for equipment: **43.235,00 EUR**. Exchange rate - **October 2019:**

for UA: **1 EUR = 26,47308 UAH**

for GE: **1 EUR = 3,2634 GEL**

([http://ec.europa.eu/budget/contracts\\_grants/info\\_contracts/infoeuro/index\\_en.cfm](http://ec.europa.eu/budget/contracts_grants/info_contracts/infoeuro/index_en.cfm))





## Equipment costs report (on date 08.06.2021)

№	Institution	Country	Equipment costs according to original application, EUR	Upgraded equipment costs, EUR	Purchased equipment		Percent of money spent	Balance, EUR
					UAH/GEL	EUR*		
1	NUUE	Ukraine	43235,00	43098,55	1155002,48	42102,44	97%	2287,21
2	LPNU	Ukraine	43235,00	43164,00	-	23924,00	55%	N/A
3	ZPSU	Ukraine	43235,00	43235,00	1.203.806,13	43242,57	100%	-7,59
4	NTU	Ukraine	43235,00	43140,00	933 570,34	33434,00	77%	9801,00
5	GTU	Georgia	43235,00	no changes	N/A	N/A	N/A	N/A
6	BSMA	Georgia	43235,00	no changes	N/A	All costs	100%	N/A

\* - before October 2019 Exchange rate was 1 EUR = 31,08538 UAH    1 EUR = 2,9813 GEL

\*\* - from October 2019 Exchange rate is 1 EUR = 26,47308 UAH    1 EUR = 3,2634 GEL



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## Reporting documents for equipment purchase within each tender:

1. Agreement on purchase – two columns ENG and UA/GE or UA/GE + certified translation into ENG;
2. Invoice(s) – from equipment supplier;
3. Bank Statement(s) – for evidence of costs transfer (from Treasury Service in UA );
4. Three quotations from different suppliers;
5. Documentation on the tendering procedure – protocol on tender carrying out;
6. Inventory List – proof that equipment is recorded in the inventory of the institution;
7. Certificate on equipment conditions and operation (new).
8. Photo of installed equipment with Erasmus+ Logo stickers (new).

*All the document in UA/GE should be translated into ENG.*

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## 5.4 Project related Teaching Materials

02.04.2018 – 30.08.2020

- ✓ Teaching materials for Master course study will be elaborated and published, also at the Website, Facebook Page/Group:
- ✓ **GE Participants** – already developed their TM:
  - Title;
  - Volume;
  - Authors team;
  - Scanning copy of cover page (*at least*).



## UA Participants – final stage of work:

- Content of materials: elaborated by NUUE for UA partners.
- Kind of TM – joint manual.
- Form of our materials – e-version and printed version.
- Costs for Development and Printing – by co-financing.
- Language of the manual: Ukrainian
- Readiness of materials: **21 June.**

*TM will be elaborated and published as e-version (project website) and printed (limit edition).*



## 5.5 Integrated Transnational Students Mobility

*01.05.2018 – 30.12.2018*

✓ Appropriate base for Transnational Students Mobility will be created based on rules of Erasmus+ programme  
Mobility:

- Regulations on Students study, training at higher educational establishments abroad.
- Set of documents on realization of students study abroad:
  - selection process;
  - preparation of administrative documents before mobility;
  - support of connection with a student during mobility;
  - formalization of the documents (recognition of ECTS) after student's return.





## 5.6 Current EU methods of students training

*01.10.2018 – 31.08.2019*

- ✓ New advanced methods of Master students training will be introduced at Partner countries Universities:
  - On the basis of PC teaching staff training at EU side, participation in training seminars obtained methodology should be introduced into study process at PC universities .
  - New methods should be described in education-scientific or education-professional programs.
  - Guide for teachers on the modern EU based methods of students' training:
    - Content: elaborated by ZPSU for UA & GE partners
    - Collection of materials: **1 April 2021**
    - Guide publishing: **15 June**



## 5.7 Agreements between EU and PC Universities

*01.01.2019 – 31.08.2019*

- ✓ Agreement among participating Universities for possible Double Degree Diploma and joint Diploma Supplement will be signed between UA and GE Universities:

*Template of the Agreement.*

- The activity **was cancelled.**



## 5.8 3rd Conference of the Project Participants

*13.01.2020 – 19.01.2020*

- ✓ 3rd Conference of the Project Participants together with 5th PMC Meeting - Kyiv Spring 2020. – **Removed**
- ✓ **13 October (on-line)**

The aim is to finalize the details of project and preparation to Master Theses' development and defense.